



LEWISBURG ALLIANCE CHURCH FACILITY USE POLICY

Approved September 15, 2015

Statement of Purpose

Lewisburg Alliance Church (LAC) facilities were provided through God's benevolence and by the sacrificial generosity of church members. LAC desires that its facilities be used for the fellowship of the Body of Christ and always to God's glory. Although the facilities are not generally open to outside ministries, we make our facilities available to approved non-member persons and groups as a witness to our faith, in a spirit of Christian charity, and as a means of demonstrating the Gospel of Jesus Christ in practice.

However, facility use will not be permitted to persons or groups holding, advancing, or advocating beliefs, or advancing, advocating, or engaging in practices that conflict with LAC's moral teachings, which are summarized in, among other places, the church's constitution and bylaws. Nor may facilities be used for activities that contradict, or are deemed by the Governing Board as inconsistent with, or contrary to the church's moral teachings. The Governing Board is the final decision-maker on whether a person or group is allowed to use church facilities.

This restricted facility use policy is necessary for two important reasons. First, LAC may not in good conscience materially cooperate in activities or beliefs that are contrary to its faith. Allowing its facilities to be used for purposes that contradict LAC's beliefs would be material cooperation with that activity, and would be a grave violation of the church's faith and religious practice.

Second, it is very important to LAC that it presents a consistent message to the community, which the church staff and members conscientiously maintain as part of their witness to the Gospel of Jesus Christ. To allow facilities to be used by groups or persons who express beliefs or engage in practices contrary to the church's faith would have a severe negative impact on the message that LAC strives to promote. It could also be a source of confusion and scandal to church members and the community because they may reasonably perceive that by allowing use of our facilities, LAC is in agreement with the beliefs or practices of the persons or groups using church facilities.

Therefore, in no event shall persons or groups who hold, advance, or advocate beliefs, or advance, advocate, or engage in practices that contradict LAC's faith use any church facility. Nor may facilities be used in any way that contradicts the church's faith. This policy applies to all church facilities, regardless of whether the facilities are connected to the church's sanctuary, because LAC sees all of its property as holy and set apart to worship God.

Church Facility Use Policy

1. Church calendar takes precedence over outside requests. Facilities may only be used for Ministry and Community Outreach events.
2. Events cannot be scheduled more than 6 months in advance. Clearance of dates must be made through the church office with Governing Board approval.
3. Outside persons or groups must pay a \$100.00 janitorial fee. All fees must be paid in full before the use of the facilities.
4. Outside persons or groups must show proof of their own insurance and liability coverage, \$1,000,000.00 minimum.
5. Lewisburg Alliance Church should have opportunity for gospel witness available during the event.
6. Our Biblically based convictions and insurance regulations prohibit certain elements and practices.
 - a. No use of illegal drugs, alcohol or tobacco of any kind is permitted on the premises.
 - b. No dancing is permitted on the premises.
 - c. Any music or movies used must be Christian and/or non-offensive to Biblical guidelines and our convictions.
7. It is expected that the conduct displayed at all events shall be Christ like and honor the Lord. No intentionally destructive or abusive behavior to people or property will be tolerated. Responsible parties shall be held accountable for any costs of breakage or property damage.
8. Adequate adult supervision is necessary for all youth and children events.
9. Any activity will be limited to the area scheduled for the specific event.
10. Use of kitchen area and equipment must comply with any posted "Kitchen Policies & Procedures".
11. Each group is responsible for set up and cleanup of rooms and return of equipment to original locations. Church staff should be consulted to give direction for placement or storage.
12. A congregational member must be present at the event scheduled. Any exceptions must be pre-approved by the Governing Board.
13. All lights must be turned off and doors locked upon departure.
14. Any questions or clarifications should be referred to the Governing Board. Anything not covered by the preceding criteria may be considered by the Governing Board on a case by case basis. Any exceptions will not necessarily establish precedence.

Application for use of Lewisburg Alliance Church Facilities

Organization Name _____

Person of Contact

Name _____

Address _____

Cell Phone _____

Email _____

Date of event _____

Time of event setup _____

Time of event _____

Time of event cleanup _____

One time use or regularly scheduled _____

Approximately how many will be attending _____

If youth event how many chaperones vs. youth _____

Event Description _____

Member that will be overseeing the event _____

Will you be charging an admission fee? _____ How much? _____

What Facility will you want? Family Life Center or Children's Center? _____

What rooms will you need in the above? _____

Will you want use of the kitchen? _____

Will you need use of sound, stage, tables, chairs, or video projection? _____

If yes, which of the above? _____

Member that will be overseeing the setup of the event _____

Member that will be overseeing the cleanup of the event _____

If this is an outreach event, what type of follow up is planned? _____

I affirm that:

1. I understand that LAC does not allow its facilities to be used in a way that contradicts its faith or by persons or groups holding beliefs that contradict the church's faith.
2. To the best of my knowledge the purpose for which I am requesting use of church facilities will not contradict the church's faith, and I commit to promptly disclose any potential conflict for which I am aware or become aware to church staff.
3. I am not aware of any beliefs that are professed by me or the organization I represent and which is requesting use of LAC's facilities that contradict the beliefs of the church. I agree to promptly disclose any potential conflicts in belief to church staff.
4. I understand that upon approval of my facilities use request, I will need to provide a certificate of insurance for at least \$1,000,000.00 of coverage, and any other fees required by the church.
5. I understand that LAC does not allow its facilities to be generally available to outside persons or groups and that my use of these facilities is subject to the Governing Board's approval, which is conditioned in part on my agreement to the requirements in the "Church Facility Use Policy," a copy of which I have read and understood.
6. I understand that I will be responsible for any damages to the church facilities resulting from this proposed use of facilities.
7. LAC believes disputes are to be worked out between parties without recourse to the courts. See, generally, Matthew Chapter 18 and 1 Corinthians Chapter 6. Accordingly, users of the facility agree to attempt resolution through Christian mediation, and failing that to submit to binding arbitration through the American Arbitration Association, or any other mutually acceptable arbitration service.

Signature

Printed Name

Date

Please fill out this application and return it to the church office. Thank You.

(07/2017)