

## Cancelation Guidelines

The purpose of these guidelines is to let all people attending events at LAC know how they will be notified when a cancelation occurs due to severe weather or other emergency situations.

A decision to cancel a service is a difficult one, but it will always be made with the safety of LAC's participants, volunteers, and staff members in mind. Because of this, a cancelation may also occur based on street and parking lot conditions and snow plowing schedules.

Once a decision is made to cancel, that decision will be communicated to you as soon as possible using multiple methods of communication so that you can view the one that is best for you.

### **Sunday Morning Events:**

1. All adults on our church email list will receive a cancelation notification by the following methods:
  - a. Email
  - b. Text
  - c. Push notification to the Church Center app

A link to watch a digital service (if available) will be included in the body of the messages sent out.

2. Facebook - a notification will be posted on the LAC Facebook page along with the link to watch the service online (if available).

### **Other Events (other than Sunday morning):**

If you are part of a small group or another ministry that meets during the week, you will be notified of a cancelation as follows:

1. LAC Kids (Awana, VBS) and LAC Student Ministry - Email, text and push notifications will be sent to people just on that ministry's email list.
2. Small Groups, including Student, Men's, and Women's Huddles - group leaders will notify you via email and through the Church Center app or by text.
3. Other volunteer ministries (e.g., Worship/tech teams) - if you are volunteering on a night that a cancellation is made, you will be notified directly by your ministry team leader.
4. On Wednesday evenings, a post on the LAC Facebook page will announce that all events are cancelled that evening.

Remember, if no cancelation is made and you have concerns about the safety of attending an event at LAC, please use your best judgment to make your decision. For example, the weather conditions may be more severe where you live as opposed to the conditions where the church is located and this can affect whether you attend in person or stay home.

As always, your safety and health are extremely important to us!